

# SRS TRAINING



Shaping Tomorrow's  
Built Environment Today

2017

**Welcome to SRS!**



# *Subcommittee Structure*



- ▶ SRS is comprised of no less than three members of the StdC appointed by the StdC Chair
- ▶ The SRS Chair is a member of PPIS appointed by the StdC Chair
- ▶ A call for additional members shall be posted in Standards Actions
- ▶ A balanced project committee (when SRS is acting as a PC) of at least five (5) members (SRS and \*applicants who responded to the ASHRAE's call for members) shall be formed
- ▶ The above roster is treated as a PC roster and shall be approved by SPLS

\* ASHRAE and non-ASHRAE members



# *SRS Responsibilities*

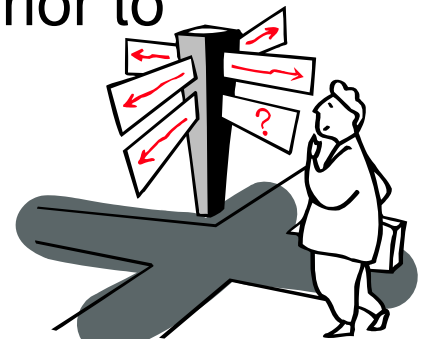
- SRS (Standards Reaffirmation Subcommittee) is the Consensus Body for reaffirmation, withdrawal, and acts as a revision project committee in limited instances of ASHRAE Standards and Guidelines.



# *SRS Responsibilities*

(continued)

- ▶ SRS Chair will appoint each SRS member as an SRS Liaison to one or more Section Heads of the Technical Activities Committee (TAC).
- ▶ SRS members are assigned as a single point of liaison between StdC and Section Heads of the Technical Activities Committee (TAC).
- ▶ Vote from the TC to reaffirm, revise or withdraw is sought from the cognizant technical committee (TC) prior to SRS's review and vote.



# *SRS Responsibilities*

(continued)

- ▶ SRS consults with and considers the TC recommendation and in turn makes a recommendation to Standards Committee for RA/R/W.
- ▶ SRS shall use the procedures in Standards Committee Reference Manual Section 13 and PASA for the RA/R/W. (See PASA 4.2.2.6, 7.2, 7.6 and 7.7)



# *SRS Responsibilities*



(continued)

- ▶ When the cognizant TC decides no changes (other than editorial) are needed to update an existing standard, SRS recommends reaffirmation.
- ▶ A standard undergoing an update of references necessary to implement the standard shall be processed as a revision. If the updated reference is only a reaffirmation of the referenced standard, the standard undergoing an update shall be processed as a reaffirmation.



# *SRS Responsibilities*

(continued)

## **Mandatory Language**

- ▶ Rules of the Board 1.201.004.5 *All Standards shall be written in definitive mandatory language.*
- ▶ SRS ensures all publication public review drafts are written in mandatory language. If a document does not meet the criteria, SRS will recommend the formation of a revision project committee to bring the document into alignment with current procedures.





# *SRS Responsibilities*

## (Reaffirmations)

When a reaffirmation is initiated, SRS acts as a project committee:

- recommending publication public review
- responding to comments received
- resolving commenters
- submitting publication public review/publication paperwork to headquarters

NOTE: SRS cannot approve publication drafts for approval if galley proofs have not been made by Special Publications prior to the meeting.



# *SRS Responsibilities*

(SRS Acting as a Revision Project Committee)

- ▶ SRS will act as the revision project committee consensus body when the following conditions are met:
  - The cognizant TC/TG/TRG recommends reaffirmation of an existing standard or guideline with updated references, and
  - The cognizant TC/TG/TRG has reviewed the updated references and determined that updating them will not make a substantive change to the standard or guideline.



# *SRS Responsibilities*

## (Formation of a Revision Project Committee)

- ▶ When a TC/TG/TRG recommends reaffirmation of a standard or guideline, and it is determined by staff or SRS that normative references are out of date or are themselves revisions, then SRS shall consult the TC/TG/TRG Chair to determine if updating the normative references will cause a substantive change to the SCD. If it is determined that a substantive change would result, then SRS shall recommend the formation of a PC to revise the standard. If it is determined that a substantive change would not result, then the SCD shall be revised with SRS serving as the PC.



# *SRS Responsibilities*

## (Withdrawals)

- ▶ If Standards Committee approves withdrawal of the standard or guideline, the MOS will post an intent-to-withdraw notice for ASHRAE and ANSI public review.
- ▶ If no comments are received, the original Standards Committee vote for withdrawal stands as a recommendation to the BOD. The BOD must approve withdrawals.



# *SRS Responsibilities*

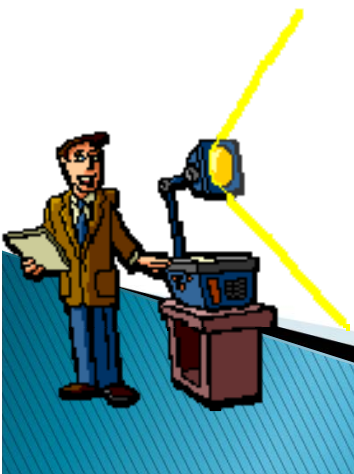
(Withdrawal continued)

- ▶ If comments are received, they are forwarded to the SRS Chair by the MOS.
- ▶ If SRS determines that the comments are substantive and indicate that the standard or guideline should be retained, SRS will determine if a RA or R should be initiated.



# Resources

- ▶ ASHRAE web site :  
[www.ashrae.org/stds](http://www.ashrae.org/stds)
- ▶ *StdC MOP, StdC RM, PC Guide to PASA*
- ▶ *The Guide for Writing Standards in Mandatory Language*
- ▶ SRS Chair – Donald Brundage  
[dmbrunda@southernco.com](mailto:dnbrunda@southernco.com)
- ▶ Staff Liaison – Tanisha Meyers-Lisle  
[tmlisle@ashrae.org](mailto:tmlisle@ashrae.org)



# *Conclusion*

- ▶ We're glad you have joined SRS!
- ▶ Please let us know if you have any questions.

